

Date presented to Staff: Autumn 2017
Date presented to Governors: Autumn 2017

Date to be reviewed: Autumn 2018

Evington Valley Primary School

Admissions Policy

Introduction

Evington Valley Primary School is a friendly, thriving multicultural city school for pupils aged 3 to 11, with a pupil admission number of 45. There are 323 pupils plus 42 part time F1 pupils on roll this academic year.

The school was rebuilt in 1995 and consists of pairs of semi-open plan classrooms, shared activity areas, a studio, large hall/dining room and a library. There is a courtyard garden with two small ponds, a playground, and a small grassed area. During 2010, a new build and refurbishment programme took place. The school now benefits from a new state of the art library, five refurbished classrooms, a studio and meeting room, an extended staff room, a multipurpose hall, a food technology room and a new classroom alongside the extensive refurbishment to the existing building which has improved the learning environment for all pupils.

The pupils are in mixed ability vertically grouped classes, giving three classes in each key stage. Teachers plan in teams, which ensures a consistent approach across the parallel classes and allows staff to draw on each other's curricular strengths. **There is a team of teaching assistants who work co-operatively with class teachers** to support pupils for whom English is an additional language, SEND pupils and provide general support across the school.

Our school population reflects the rich and diverse cultures living in Leicester. The pupils come from mostly Asian families and the main religious groups are Muslim (91%), Christian (4%), Sikh (2%) and Hindu (1%). The school currently boasts a linguistic diversity of more than 20 languages and we consider ourselves to be a caring school in which the pupils are treated as individuals and pupils of all races, cultures and abilities are fully included. The school actively respects and celebrates the cultural heritage of its pupils and provides a broad and balanced curriculum that is inclusive of all pupils and reflects the multicultural society we live in. Our collective act of worship takes into account the religious diversity of the pupils and the school has a determination. Respect for individuals and their beliefs and values are central to our school ethos as is the preparation for life and the next stage of education.

A section 8 Ofsted inspection took place in September 2017. The inspection confirmed that the school continues to be Good. The report noted that:

- There is a clear vision which is understood and shared among all staff
- Governors have the skills to hold leaders to account and do so effectively
- Throughout the school, there is a clear sense of collaboration and team spirit
- The school is highly inclusive and pupils who have additional needs are very well supported
- Pupils have a good understanding of diversity and are extremely respectful. They are happy, confident and enjoy coming to school
- Parents are extremely positive about the school. They recognise that teachers have high expectations because they want their children to succeed.

Next steps for the school :

- teachers routinely plan activities which challenge the most able pupils to support them to achieve the higher standards in reading and mathematics
- strategies already in place to improve attendance are further developed to support those who find it difficult to attend school regularly.

The staff and Governors share a drive and ambition to take these next steps and progress to an Outstanding judgement in the future.

Application Arrangements

F2, KS1 and KS2 Applications

Leicester City Council Children and Young People's Services is the admissions authority for F2, KS1 and KS2 pupils for Evington Valley Primary. The LA provides a booklet each year with guidance and a timetable for the process.

F1 Applications

The Governing Body of Evington Valley Primary is the admissions authority for F1 pupils. The school holds a list of names of pupils whose parents express an interest in their child attending Evington Valley Primary's F1 unit.

All three and four year olds are entitled to 15 hours of free nursery education for 38 weeks of the year. This applies until they reach compulsory school age (the term following their fifth birthday).

We encourage parents to express their interest in our F1 Unit at Evington Valley Primary School as early as possible by registering their child following the child's second birthday. Please come into the School Office, preferably on a Monday or Tuesday, to meet with the Attendance & Welfare Officer. You will be asked to provide details of your child's name, date of birth, home address and telephone contact number/s; any additional learning or medical needs.

All children on the school's waiting list will be sent an Admission form and a copy of the Admissions policy week beginning **Monday 22nd January 2018**. Admission forms will be available in the school office from this date and this information will be advertised on our website.

**Admission forms to be completed and returned to the school with a copy of the child's birth certificate by
3pm on Friday 2nd March 2018**

Admission forms reviewed and assessed. If the PAN is exceeded, the oversubscription criteria (see below) will be applied.

Oversubscription Criteria

1. Pupils who are in the care of a local authority
2. Pupils who are on the Child Protection Register and need to attend an alternative school to avoid the abuser.
3. Pupils who live in the priority area (*see Appendix 1*) with a sibling who will be attending the same school at the same time.
4. Pupils who live out of priority area but with a sibling who will be attending the same school at the same time
5. Pupils who live in the priority area for the school.
6. Pupils who live nearest to the school

Parents are informed of the outcome week beginning **Monday 19th March 2018**

Please note, entry into F1 at Evington Valley Primary does not guarantee entry into F2 at Evington Valley Primary.

Where the above process has resulted in places still being available, the following procedure will apply.

The school's waiting list will be reviewed and those children who are eligible for a funded nursery place will be offered a place on a strictly oldest first basis until all available places are filled. This may happen at three points during the year (see below):

If your child is born between:	They are eligible for a free place from:
1 April and 31 August	1 September following their third birthday or the beginning of the autumn* school term
1 September and 31 December	1 January following their third birthday or the beginning of the spring* school term
1 January and 31 March	1 April following their third birthday or the beginning of the summer* school term

* Based on a three-term school year

Please note, entry into F1 at Evington Valley Primary does not guarantee entry into F2 at Evington Valley Primary.

Late, Unsuccessful and Mid-Year Applications

Pupils' names will be placed on a waiting list which is prioritised by the same priority criteria as above and in date of birth order. As a result your child may move up or down the waiting list due to another child's name being added or removed from the list that has met higher criteria.

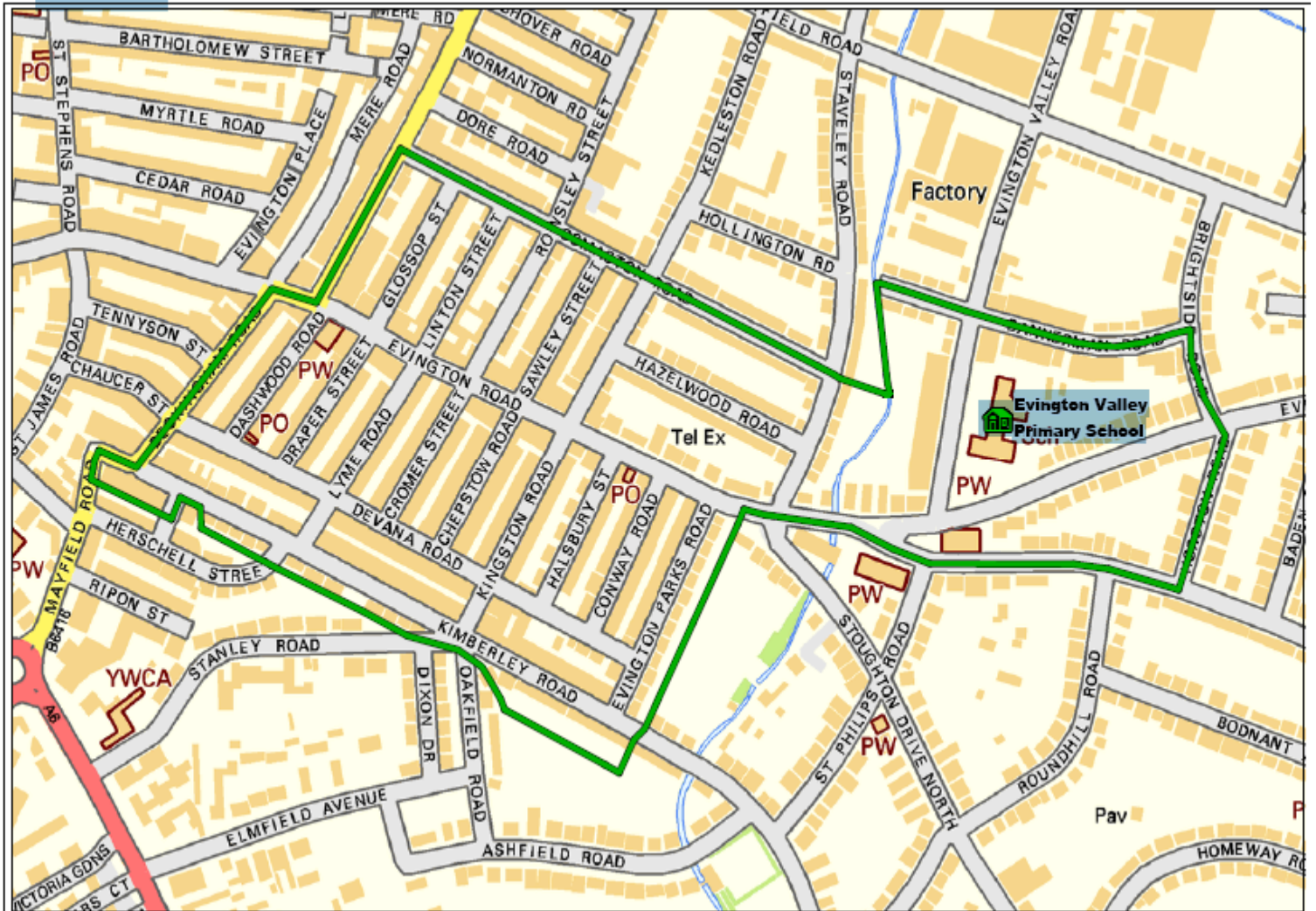
If your child reaches the top of the waiting list and a place becomes available, you would be offered the place and notified in writing or contacted by telephone.

Terms and Conditions

All pupils attending the F1 unit will be at least 3 years old prior to the term that they start.

All pupils will be toilet trained, except in extenuating circumstances.

Appendix 1



Evington Valley Primary School Priority Area