

# **EVINGTON VALLEY PRIMARY SCHOOL CHARGING & REMISSIONS POLICY**

## **1. Introduction**

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of swimming, where a voluntary contribution is requested.

## **2. Voluntary contributions**

When organising school trips, visits or visitors into school which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the activity where there is a cost to the school. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may have to cancel the activity.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we will allow the child to participate fully in the trip or activity and the child will not be discriminated against. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

## **3. Residential Trips**

If the school organises a residential trip in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of the board, lodging and travel expenses.

This is with the exception of pupils who parents are receiving:

- Income Support (IS), or
- Income-based Job Seekers Allowance (IBJSA), or
- Income -related Employment and Support Allowance (ESA), or
- National Asylum Seeker Support under part VI of the Immigration and Asylum Act 1999, or
- Child Tax Credits, with a gross family income that DOES NOT exceed £16,190 (Please note that if you receive Working Tax Credit you will not be entitled to free school meals), or
- A Guarantee element of State Pension Credit.

The Headteacher will inform all parents of their right to claim free board and lodging if they are receiving these benefits.

## **4. Music tuition**

All children study music as part of the normal school curriculum. We do not charge for this.

## **5. Swimming**

The school organises swimming lessons for children in Years 3 and 4. These take place in school time and are part of the National Curriculum. We ask for a voluntary contribution towards the cost of this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

If a parent is unwilling or unable to make a voluntary contribution towards their child's swimming lessons, we will allow the child to participate fully in swimming lessons and the child will not be discriminated against.

## **6. After-School Clubs**

For all after-school clubs, we ask parents to pay a nominal fee to cover the cost of the materials or sports instructor.

## **7. Uniform and PE / Book Bag Sales**

The school will hold sales each term of school uniform and PE / book bags. The cost of these will be the price which we purchased the items. We will always try to source the most cost effective provider of the items to ensure costs are kept as low as possible.

## **8. Damage/Loss to property**

In cases of non-accidental damage to equipment, or loss of school books on loan to children, the Governing Body may decide to make a charge. Each incident will be dealt with on an individual basis.

## **9. Lettings**

There are currently no private lettings of the facilities. If this decision is changed in the future, the school will make its facilities available to outside users at a charge of at least the cost of providing the facilities. The scale of charges will be determined annually by the Finance Committee and will form part of a separate Lettings policy.

## **10. Other charges**

The Headteacher, Finance Committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services, e.g. Photocopying.